

**ECO TEAM - 2018-2019 Timeline**

<b>Month</b>	<b>Tasks</b>	<b>Details</b>	<b>Responsibility</b>
September	Bulletin Board Completion	Hallway bulletin board completed	Heather
	Gather members	Create membership list	Heather/Alison
	Recycling Drop off Station in full motion	Train new members on Recycling Drop Station	Alison/Tony
	Gardens clean up	Weeding and add new mulch	
October	Recycling Drop off Station in full motion	Everyone trained and schedule in full swing	All
	Weekly Announcements created	ECO Thursday Announcements	
	Introduce the Golden Shovel Award	Award for class with most ECO Points based on shared criteria created by Team <ul style="list-style-type: none"> <li>- Create award</li> <li>- Gather monitoring sheets</li> <li>- Plan for weekly check in points</li> <li>- Bi-Weekly Award</li> </ul>	
	Sorting Awareness	Send out a video/powerpoint on sorting	
November	Recycling Drop off Station in full motion		
	Weekly Announcements	ECO Thursday Announcements	
	Golden Shovel Award	Continue to recognize and reward	
	Trashless Tuesday Lunches	Parent Letter sent out, announcements made	
	Plastic Utensil Campaign	Campaign to rid all plastic utensils from the office areas and use within the school	

		<ul style="list-style-type: none"> <li>- Letter sent home</li> <li>- Remove all plastic utensils from school areas</li> </ul>	
December	Recycling Drop off Station in full motion		
	Weekly Announcements		
	Golden Shovel Award		
	Trashless Tuesday Lunches		
	Selling eco-friendly items for charity - Peace Tree		
January	Recycling Drop off Station in full motion		ECO Team
	Weekly Announcements		
	Golden Shovel Award		
	Trashless Tuesday Lunches		
	Switch up Bulletin Board	Change up pictures of Team in Action	
February	Recycling Drop off Station in full motion		
	Weekly Announcements		
	Golden Shovel Award		
	Trashless Tuesday Lunches		
	Poster Campaign	Contest for "Heal the Earth" Posters	
March	Recycling Drop off Station in full motion		

	Weekly Announcements		
	Golden Shovel Award		
	Trashless Tuesday Lunches		
	World Water Day	March 20 - Increase only reusable water bottles	
	Earth Hour	March 22 - Power Down for an Hour	
April	Recycling Drop off Station in full motion		
	Weekly Announcements		
	Golden Shovel Award		
	Trashless Tuesday Lunches		
	Earth Week Celebration	April 16-22 - Battery Drive - Garbage Pick Up - Power Down Hour	
	School Ground Greening starts		
	ECO School Report		
May	Recycling Drop off Station in full motion		
	Weekly Announcements		
	Golden Shovel Award		
	Trashless Tuesday Lunches		
	Assembly - Celebration	Planning of an Assembly to highlight the year's	

		accomplishments	
June	Recycling Drop off Station in full motion		ECO Team
	Weekly Announcements		
	Golden Shovel Award		
	Trashless Tuesday Lunches		
	ECO Team Celebration		